

THE PRESERVE AT SOUTH BRANCH COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Tuesday, March 7, 2023
Time: 9:00 a.m.
Location: Residence Inn
2101 Northpoint Parkway
Lutz FL 33558

Call-in Number: 1-929-205-6099
Meeting ID: 913 989 9080
Passcode: 842235
Mute/Unmute: *6

Agenda

For the full agenda package, please contact sconley@dpfgmc.com

I. Roll Call

S1: VACANT

*S2: Jennifer Whelihan
(Chair)*

S3: VACANT

*S4: Jeff Haller
(Vice)*

S5: Jules Abercrombie

DM: Tish Dobson

DC: Sarah Sandy

DE: Stephen Brletic

II. Audience Comments – Agenda Items

(Limited to 3 Minutes Per Individual)

III. Guest Speaker: Pasco County Sheriff's Community Engagement Bureau

- A. Discussion on Trespass Agreement, Extra Duty Services, and Traffic Enforcement – *Corporal Arthur Madden*

[Exhibit 1](#)

IV. Supervisor Appointments

- A. Consideration of Candidates for Appointment to Vacant Seats 1 and 3

[Exhibit 2](#)

1. Administration of Oath of Office

[Exhibit 3](#)

2. Review of Public Records and Government in the Sunshine

[Exhibit 4](#)

3. Distribution of New Supervisor Information/Form 1

[Exhibit 5](#)

- B. Consideration and Adoption of **Resolution 2023-10, Designating Officers**

[Exhibit 6](#)

V. Staff Reports

- A. District Counsel – *Sarah Sandy, Kutak Rock*

- B. District Engineer – *Stephen Brletic, BDI*

- C. District Manager – *Tish Dobson, DPFG*

1. Field Operations Report

[Exhibit 7](#)

- a. Landscape Report – *Ceptra*

- i. January 2023 Irrigation Inspection

[Exhibit 8](#)

- b. Aquatic Report – *Steadfast Environmental*

[Exhibit 9](#)

- i. Consideration of Proposal to Install 3 Aerators in Pond 17 - \$8,150.00

- ii. Consideration of Proposal for Quarterly Maintenance of Pond 17 Aerators - \$280/yr

VI. Business Items

- A. Consideration of Office Pride Revised Proposal for Porter Services [Exhibit 10](#)
- B. Discussion on Fob Access to the Basketball Court

VII. Administrative Items

- A. Review of FY 2023 Adopted Budget [Exhibit 11](#)

VIII. Consent Agenda

- A. Consideration and Approval of The Minutes of the Regular Meeting Held February 7, 2023 [Exhibit 12](#)
- B. Consideration and Acceptance of The January 2023 Unaudited Financial Report [Exhibit 13](#)
- C. Ratification of Proposals and Invoices [Exhibit 14](#)
 - 1. Florida Fountains Revised Invoice for Fountain 3 Repair - \$350.49

IX. Audience Comments – New Business/Non-Agenda Items

(Limited to 3 Minutes Per Individual)

X. Supervisor Requests

(Includes Next Meeting Agenda Item Requests)

XI. Action Item Summary

(To Be Emailed to Supervisors and Staff)

XII. Next Meeting Quorum Confirmation

(April 4, 2023 at 9 a.m. at Residence Inn by Marriott Tampa Suncoast Parkway at NorthPointe Village - 2101 Northpoint Parkway, Lutz, FL 33558)

XIII. Adjournment